

# Seattletters: Making Your Payment Online

Having trouble paying online? This guide is for you!  
Follow the four steps below.

## Step 1

Log into your account by clicking on the "Login" menu option on the conference website, or by typing in the link below:

<https://seattletters.org/dashboard/>

Forgot your password? Click on the red "Lost Password?" link below the password box.

An email will be sent to you to reset your password. If you don't receive the email in your inbox, check your junk mail folder. If you have any problems, feel free to email [info@seattletters.org](mailto:info@seattletters.org) for help.

Please login...

E-mail

Password

[Lost Password?](#)

Remember Me

LOG IN

## Step 2

Once you are logged into your account, click on the "Tuition" form first.

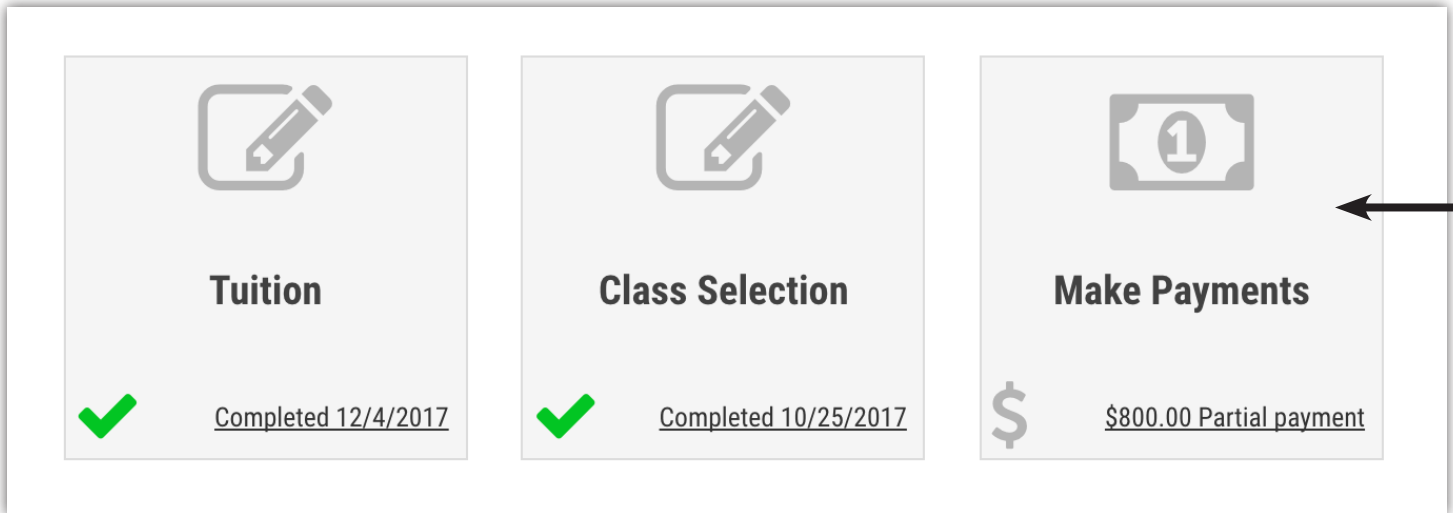
 <b>Tuition</b> ✓ Completed <u>12/4/2017</u>	 <b>Class Selection</b> ✓ Completed <u>10/25/2017</u>	 <b>Make Payments</b> \$ <u>\$800.00 Partial payment</u>
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Select one of the housing options by clicking on it. Click on the red SUBMIT button to save your choice.

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### Step 3

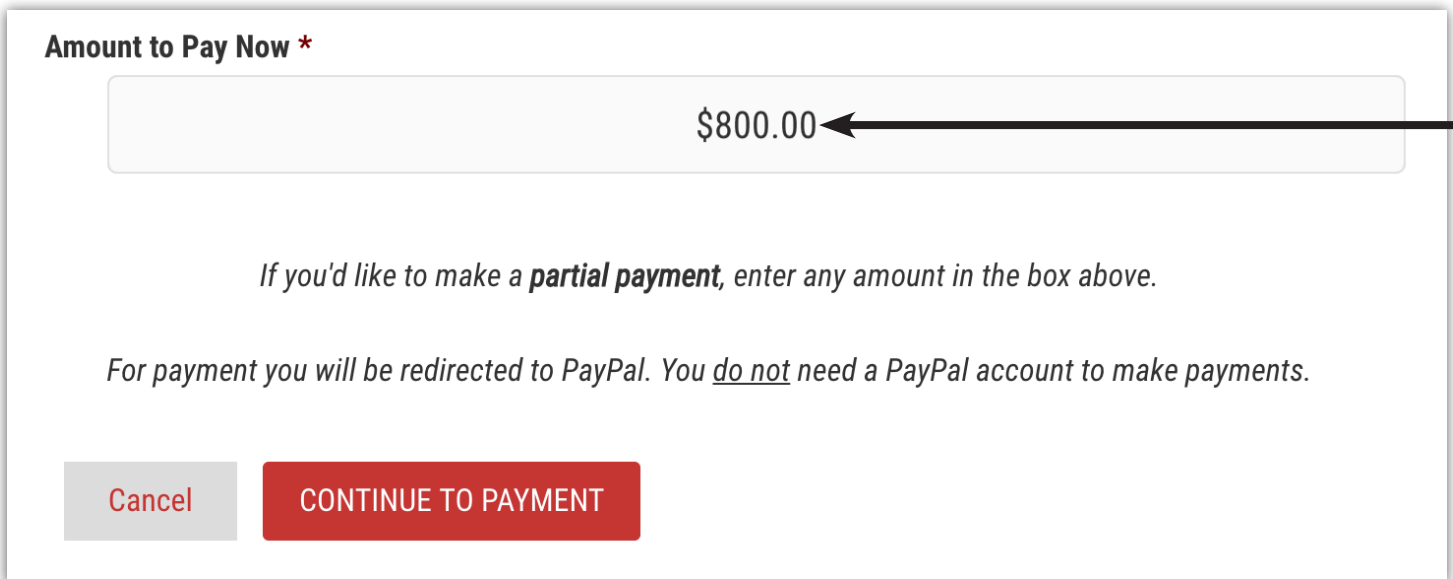
Click on the "Make Payments" form.



 <b>Tuition</b> ✓ Completed 12/4/2017	 <b>Class Selection</b> ✓ Completed 10/25/2017	 <b>Make Payments</b> \$ \$800.00 Partial payment
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The form will list your charges, any payments you have already made, and your balance.

Scroll all the way down to the "Amount to Pay Now" section, and enter the amount you would like to pay in the grey box.



**Amount to Pay Now \***

*If you'd like to make a **partial payment**, enter any amount in the box above.*

*For payment you will be redirected to PayPal. You do not need a PayPal account to make payments.*

[Cancel](#) [CONTINUE TO PAYMENT](#)

Click on the red CONTINUE PAYMENT button.

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## Step 4

A page that says "Pay with PayPal" will load.

You do not need to have a PayPal account to pay, but if you already do, log in using your e-mail and password.

To pay without a PayPal account, click on the grey "Pay with Debit or Credit Card" button.

Follow the instructions on the PayPal website to complete your payment.


If you get stuck, we are here to help! Please e-mail [info@seattleletters.org](mailto:info@seattleletters.org).

**PayPal**

Pay with PayPal

Email

Password

Stay logged in for faster checkout   
Not recommended on shared devices.

**Log In**

[Having trouble logging in?](#)

or

**Pay with Debit or Credit Card**